

November 10, 2018
Salt Lake City, Utah
NCA National Convention
Salt Palace Convention Center, 355C (Level 3)
Phi Rho Pi Executive Committee Meeting
THIS DOCUMENT IS FOR INFORMATION ONLY
MINTES TO BE APPROVED AT THE 2019 NCA Convention

Executive Members in Attendance: Jeff Przybylo (President), Duane Fish (Vice President of Tournament), Nathan Carter (Vice President of Association), Wade Hescht (Secretary-Treasurer), Cynthia Dewar (Comptroller) and John Nash (Recording Secretary). In addition – 7 members were present.

I. Call to Order – Jeff Przybylo
Call to Order at 9:33pm

II. Officer Reports

A. Secretary Report – John Nash

1. Presented minutes from Dallas, TX, November 2017 NCA (Posted on line). **MSP with a 6-0 vote.** Minutes from PRP business meeting in Daytona Beach, FL have been posted on the website for membership perusal. Updated the PRP Webpage: Links to PRP Facebook and National Tournament Host webpage are there. Links to 2019 PRP and Brochure are posted on the website. Updated the PRP list serve.
2. Would like to work on a better way for Regional Governors to send in Debate Topics. If anyone has ideas or wants to help, let JN know.
3. Would like to locate PRP results from the missing years.
4. In addition to the list serve, we now an email list serve for DOF.
5. Google Drive is now housing documents.

B. Treasurer Report – Wade Hescht

Total Income: \$18,914.24. Total Expenses: \$27,490.13. Net Ordinary Income **\$-8,575.89**. Net Income **\$-6,172.44** **MSP with a 6-0 vote.** Commented that we made adjustments in the past to give back to community in tournament fee reductions. This year we knew we were going to go into the loss column due to hotel contract issues and trying to give back to the organization 75% reduction in both tournament and entry fees. Next year, we should be back to even. No known contractual issues.

C. Comptroller Report – Cynthia Dewar-Kudsi

1. Update – Trust was resolved in July. Positives: we will be making at \$900 per month (still in stocks and bonds). A bigger bank might want us back. **MSP with a 6-0 vote.**

2. Now, we need to make certain we are giving back to the tournament. Once all the trustees have been finalized and once the lawyer fees have been completed, we will know how much we will be able to give back.

D. Vice President of Association Report – Nathan Carter

1. NCA – next year – went to the Planning Committee meeting – NCA will be 11/14 – 11/17 in Baltimore, Maryland. The main theme will be Communication for Survival.
2. CRAFT session went well. Approximately 50 people were present. 7 CRAFTS presented.
3. Next Year – (New PRP Session) Safe Strategies Assaulting Forensic Endangerment (SAFE)
4. Items be considered for next NCA - Maybe get another slot back? Maybe move the business meeting to 7am - Maybe try to co-sponsor with Community College Section.
5. Working on updating the information about guidelines for hosting PRP
6. Bids coming up from Minneapolis and DC. (We are aware of states we will not travel to)
7. COFO – meeting scheduled in December with COFO (Lee Mayfield) to try to better coordinate National Tournament Dates

E. President Report – Jeff Przybylo

1. Gave the report for the EB retreat that occurred in July. See attachment

F. Vice President of Tournament – Duane Fish

1. Hotel prices change from weekend to weekday. It is clearly outlined in the brochure. \$135.36 (Fri and Sat) \$117.21(Sun – Thurs) could change if city taxes change, but we will not know that until closer to the tournament.
2. You do not have to walk through casino to get to competition rooms
3. All sorts of security monitoring the hotel and casino.
4. NFA-LD has been moved in the schedule – there will be changes in judges needed.
5. Title IX concerns – We will model our requirements / training off NPDA. This next year we will encourage all PRP participants be Title IX trained. All hired judges will be required to be trained. We hope to make it required and will bring that to the membership in 2019.

III. Committee Reports

A. No other committee reports.

IV. Old Business

No old business.

V. New Business

- A. Tournament going greener – think about paper postings? Electronic ballots
- B. Talk to judges about the importance of diversity
- C. Announcements: John Nash won the Osborn Outstanding Community College Educator Award.
- D. Thomas Bovino is back in charge of the Community College Section – let's get back involved.
- E. Possible suggestions: Reach out to learn why schools no longer attend. Maybe reach out to past schools. Maybe a charge for Regional Governors to investigate. Trent Webb suggested an adhoc outreach committee. Dug Hall added it could be Bob Becker survey question.
- F. Should we codify the EB policy that we will not travel to a state where the entire membership cannot go to (The states that California cannot travel to).
- G. Host of PRP – Jim Dobson spoke -
 - a. Hired a band for final night of PRP –
 - b. Hired a professional photographer for opening and closing nights
 - c. Student activities – game theme nights – trivia night at local restaurant, Blind Onion
 - d. Restaurant visit coming up
 - e. Cite Visit coming up in December.
 - f. Car rental – there is an airport shuttle – Uber and Lift are there.
 - g. Theme Banquet – GAME ON – but no theme dress

VI. Adjournment

Motion to adjourn at 10:50am

Respectfully submitted:

John Nash, Recording Secretary

Phi Rho Pi July 2018 Executive Board Meeting Minutes from the Retreat in Reno, Nevada

I. Hosting Committee:

It was decided that the PRP President would create a Hosting Committee consisting of the current Phi Rho Pi Host, the outgoing Phi Rho Pi Host and the future Phi Rho Pi host as well as 3 at-large members to serve as the representatives of the Hosting Committee. The at-large members would be selected by the Phi Rho Pi President. The at-large members would most likely consist of persons recommended by the current tournament host as well as persons interesting in hosting the tournament in the future.

The Phi Rho Pi Recording Secretary would be responsible for placing and updating documents relating to this committee on the Phi Rho Pi Google Drive. Documents may include, but are not limited to, the Hosting Duty List and the Hosting Supply List. Access to the documents would be given to members of the committee and any persons deemed appropriate by the Phi Rho Pi President.

The current tournament host would be the person(s) responsible for reporting information to the Tournament Director.

II. The Dance

Plans to help with concerns the final night of Phi Rho Pi brings to the table:

- 1) Rebranding of the final night festivities. Rather than promote a dance, rebranding the evening as a reception or gathering may begin to foster a more positive environment. In addition, it will allow the host school more variety in choosing an activity.
- 2) Changing the tone of the environment. By using brighter lights and varying music and or activities, a more positive aura can be produced.
- 3) Coaches patrolling the final night activities. In a similar manner to how Phi Rho Pi maintains safety during the tournament by monitoring the tournament space to maintain curfew, coaches will be asked to help monitor the final evening of festivities.
- 4) Name tags will be reintroduced to the tournament to minimize the presence of non-Phi Rho Pi members. Name tags will also help coaches identify students who may need to be reported to coaches or tournament staff.
- 5) We will try these proactive measures first before resorting to more drastic measures such as eliminating social activities.

In addition:

- 1) PRP will hire security when needed.
- 2) PRP will share the pro-active alternatives with the membership.
- 3) PRP will change the language in the code of ethics statement to reflect that students must adhere to their own school's Code of Conduct and well as their Student Handbook.
- 4) Treasurer will try to minimize payments to multiple third-party vendors provided by the tournament host.
- 5) The Tournament Director will:

- a. Place a bigger emphasis on the idea of curfew
- b. Place a bigger emphasis on the importance of name tags
- c. Place a bigger emphasis on the rules / conduct to be expected at the final reception
- d. Place a bigger emphasis on the expectation of coaches to participate in keeping students safe.

III. Ethics Talk

- 1) Talked about the need for an ethics committee – perhaps revising it (to be discussed later in committee revision agenda)
- 2) Place on the PRP webpage a statement that students and coaches are expected to follow their own school's College Code of Ethics, Student Handbook and Title IX guidelines.

IV. EXPERIENT

Overall – it was decided that the benefits of working with Experient outweigh the drawbacks. However, the E.B. still want to promote the idea that schools do not have to work with Experient when seeking and promoting bids.

V. The Future of Joy of Tournaments

- 1) No other program can do for PRP what the JOT can do. After talking with vendors, it was determined that it would take years for other programs to catch up.
- 2) Overall – we LOVE Brent and we LOVE the JOT. Although, we do acknowledge that improvements continually need to be made.
- 3) It is important to share with the PRP membership:
 - a. How amazing JOT is – it can tally sweepstakes in the divisions, it can help create rooming lists, it can create the voting ballots for specialty awards, with allows us to help communicate with hotel the names, room choices and cleaning schedule unique to PRP.
 - b. Upgrades to the system such as electronic ballots and cloud-based software are just not possible yet. The technology is not quite there yet. The cloud-based applications are currently unstable. Cloud based systems may not be successful on all browsers and on all brands of devices being used. We would have to compromise the tabbing safeguards to have electronic ballots.
- 4) By April, we may be able to upload schematics onto the webpage. We also will be working on a manual to help users better understand the system. We could possibly electronically distribute judge dance cards.

- 5) The future of JOT is still not secure; however, we should know after this year if we will need to gradually phase out JOT or gradually upgrade the system to keep up with technological expectations.
- 6) It is important to communicate with the membership that Joy of Tournaments is not an outdated system. The perception is that JOT is not on the same technological level as other systems. However, because it is so advanced and tailored to the needs of PRP, it would several steps backward if we shifted systems.

VI. Site Visit

Overall, the meeting with the Nugget representative (Marc and Liz) was a positive one.

Points of Information to note:

- 1) Liz will not be here in April. Marc will be.
- 2) Rooms to have a fridge, but there are no microwaves
- 3) Wi Fi should be good in hotel. There are no special codes needed to log on. However, you do need to log on every 24 hours. Instructions on how to log on can be found in the sleeping rooms. There are some “Dead” wi-fi spots in the casino and in Rosie’s restaurant.
- 4) Room rates \$135.36 (Fri/Sat) and \$117.21 (Sun to Thursday) these rates could change slightly due to city taxes we have no control over.
- 5) Free parking – large vans and busses can be parking in parking lot next to hotel. Cars can park in the parking garage.
- 6) Shuttle runs every ½ hour from airport to hotel from 5am to late night. If the drivers see lines for the shuttle, the driver will be able to make more trips. The shuttle ride is approximately 10 minutes from hotel to airport. There are multiple shuttles available if needed. On Sunday of departure, the shuttles will begin to run at 4am. Airport does not open until 4am.
- 7) Billing – front desk will not give the bill upon checkout. Bills will not be emailed until the Monday after checkout. If you give the front desk your email at check-in, guests will have the option to check out on their televisions in the room and receive an email confirmation of checkout. However, folios will need to be emailed on Monday.
- 8) There are 2 towers to the hotel. Floors lobby, 2nd and 5th connect to both towers.
- 9) Banquet is set at \$45 dollars. As a result, tournament fees must go up from \$40 to \$45. E.B voted on this in our special session.
- 10) Items to be changed in the contract are, but are not limited to:
 - a. Rooming due date moved to 3/18 – 3 weeks prior instead of 4 weeks prior.
 - b. New names to rooms need to be noted
 - c. Room times of use switched to 7am to 10pm
 - d. Add practice rooms to Friday
 - e. Add Sierra rooms to contract

- f. Change Tab room from Redwood 8 to Redwood 6.
 - g. We have Pacific Rooms beginning on 4/5
 - h. We have Central Pacific Rooms beginning on 4/6
- 11) Room Usage – subject to change at the Tournament Director see fit
- a. Practice rooms prior to tournament include Redwood 2, 3, 6 and 7
 - b. Extemp Prep and IPDA Prep will be held in Sierra 5
 - c. Ballot sorting and Ballot review will be held in Sierra 3 & 4
 - d. Registration will be held in the Nugget Foyer
 - e. Judge reception / judge meeting will be held in Chalet Terrace
 - f. Ballot drop out will be held in Sierra 1
 - g. Tab Room will be held in Redwood 6
 - h. Competition Rooms will include
 - i. Cascade 1, 2, 3, 4 and 5
 - ii. Redwood 1, 2, 3, 4, 7, and 8
 - iii. Southern Pacific A, B, C, D, E, F and G
 - iv. Central Pacific A, B and C

VII Trust

- 1) Cynthia gave the history of the trust and how it progressed up until now.
- 2) Approximate current holdings
 - a. \$130,000 in the Wells Fargo Bank. Should be there now – Cynthia is checking – this money will be invested
 - b. \$50,000 in the Putnam account. – being invested
 - c. \$21,000 is being held by the state of Texas and we are in the process of getting it back. This money will be liquid once we get it.
- 3) Board of trustees (Frank / Lisa / Gretchen) have been formed to give the Executive Board permission to use a percentage of funds each year on the PRP tournament.

VII. Dangling Issues

- 1) Wade is planning to work on a budget for host schools. PRP will take over the duty on planning and funding the Judges Reception, Tab Room Breakfast and the Tab Room end of tournament gathering. PRP will plan the food and beverages and eliminate the middle people (hosts) from having to do this task.
- 2) Need to add catering to the summer visit.
- 3) Professional Code of Standards – John, Cynthia and Lauren will work on revising this and having it ready by NCA in November.
- 4) Title IX Training – Duane will add a question to the JOT judging form and the hired judging form making certain all participants are aware of title IX issues and are sensitive to it and trained properly.
- 5) Nathan is now helping with COFO. Although we would like to not have AFA and PRP overlap, we are not convinced this is possible. We would like to

have AFA begin one day earlier. We are also investigating altering our schedule for the future.

- 6) Tournament Schedule – The Tournament Director, Duane, explained that he does not want to dictate the schedule, but rather have the schedule reflect the wants of the membership. As a result, a survey may go out to the membership asking pertinent questions about the schedule. An altered schedule could possibly change the nature and philosophy of PRP. John will help with the creation of the list serve to send the survey. After a long discussion, it was determined that there are many moving parts to changing the schedule and we need a survey to get a feel on how the membership would like to move forward.

One-year plans, two-year plans and long-range plans were created.